

**SUSPICIOUS ACTIVITY CHECKLIST (SAC)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Property**[ ]  Lone Butte[ ]  Vee Quiva[ ]  Wild Horse Pass | **Shift**[ ]  Day[ ]  Swing[ ]  Grave | **Department/Casino Area Reporting**[ ]  Bar/Bartender [ ]  Beverage Server[ ]  Bingo[ ]  Blackjack[ ]  Cage[ ]  Finance/Accounting | [ ]  Food & Beverage[ ]  Gift Shop[ ]  Hotel[ ]  Housekeeping[ ]  Poker[ ]  Revenue Audit | [ ]  Security[ ]  Slots[ ]  TGO[ ]  Valet[ ]  Other |
|  |  |
|  |
|  |
| **Location** |
| *Where did the suspicious activity take place? (Area, zone/machine #, pit/table #, window #, etc.)* |
|  |   |  |
|  |
| **The Following Were Notified** |
| [ ] Security | [ ]  Surveillance | [ ]  TGO | [ ]  GRPD | [ ]  RCO |
|  |
| **Surveillance Footage** |
|  | [ ]  Placed on hold | [ ]  Surveillance Request Submitted | [ ]  Photo Stills Obtained |  |
|  |
| **Suspicious Activity** |
| *What type of suspicious activity occurred?* |
|  |   |  |
|  |
| **Date & Time Suspicious Activity Occurred** | **Amount Involved in Suspicious Activity** |  |
|  |   |  | **$** |   |  | [ ]  Cash | [ ]  Credit/Debit Card |
|  | [ ]  Chips | [ ]  Check(s) |
| **Subject(s)** | [ ]  TITO(s) | [ ]  Other |
|  |
|  | [ ]  Known |
| **Name:** |   |  |
|  |
| **Player’s Club Account #:** |   | **DOB:** |   |  |
|  |
| **ID/DL #:** |   | **Issuing State:** |   |  **Issuing Country:** |  |  |
|  |
|  | [ ]  Unknown |
|  |
| **Description of Known/Unknown Guest** |
|  |
| **Race**[ ]  Asian[ ]  African American[ ]  Caucasian[ ]  Hispanic[ ]  Indian (India)[ ]  Middle Eastern[ ]  Native American[ ]  Other | **Sex**[ ]  Male[ ]  Female | **Age**[ ]  21-35[ ]  36-50[ ]  51-70[ ]  71-80[ ]  80+ | **Height**[ ]  Short (below 5’)[ ]  Average (5’-5’9”)[ ]  Tall (5’10-6’2”) [ ]  Over 6’ | **Build**[ ]  Thin[ ]  Average[ ]  Heavy |
|  |
| **Hair**[ ]  Long[ ]  Shoulder Length[ ]  Short[ ]  Fade[ ]  Spikey[ ]  Bald | **Hair Color**[ ]  Black[ ]  Blonde[ ]  Brown[ ]  Gray[ ]  Red[ ]  White | **Facial Hair**[ ]  Beard[ ]  Mustache[ ]  Goatee[ ]  Chin Patch | **Hat**[ ]  Baseball[ ]  Cowboy[ ]  Beanie | **Other**[ ]  Acne/Acne Scars[ ]  Scars[ ]  Tattoos |
|  |
|  |
| **Clothing Description** |
|  |
| **Top Style**[ ]  Long Sleeve[ ]  Short Sleeve[ ]  Button Up[ ]  Polo/Collared[ ]  Team Jersey | **Top Type**[ ]  Jacket[ ]  Sweater [ ]  Blouse[ ]  Shirt[ ]  T-Shirt[ ]  Tank Top | **Top Pattern**[ ]  Plain[ ]  Floral[ ]  Pattern[ ]  Plaid[ ]  Stripe | **Top Color**[ ]  Black[ ]  Blue[ ]  Gray [ ]  Green[ ]  Pink[ ]  Purple[ ]  Red[ ]  Tan (khaki)[ ]  White | **Accessories**[ ]  Glasses[ ]  Necklace[ ]  Watch[ ]  Bracelet[ ]  Ring |
|  |
| **Bottom Type**[ ]  Jean [ ]  Slack[ ]  Sweat | **Bottom Style**[ ]  Pants [ ]  Capris [ ]  Shorts[ ]  Skirt[ ]  Dress | **Bottom Color**[ ]  Black [ ]  Blue[ ]  Red[ ]  Tan[ ]  White | **Shoes Style**[ ]  Tennis Shoes[ ]  Dress Shoes[ ]  Flip Flops[ ]  Sandals[ ]  High Heels[ ]  Boots | **Shoe Color**[ ]  Black [ ]  Brown[ ]  White  |
|  |
| **Narrative** |
| *Describe the events that occurred, be as detailed as possible, any information that may be helpful in completing a SAR:** *any statements/conversations with the subject, witnesses, team members, or other departments surrounding the suspicious activity*
* *details about the transaction*
* *behavior, attitude, demeanor by the subject*
* *vehicle information*
* *other team members involved*
 |
|  |
|  |   |  |
|  |
| **Printed Name & Badge # of team member completing this form:**  |   |  |
|  |
| **Position** |   | **Department** |   |  |
|  |
| **Date Completed** |   | **Initials & Badge#** |   |  |

Effective: 07-10-2014